



CARMA/NJ

County Archives & Records Management Association of New Jersey

PATRIMONIUM ACTA NOSTRA - "OUR RECORDS ARE OUR HERITAGE"

TUESDAY, DECEMBER 12, 2023

Community House of Moorestown

16 East Main Street

Moorestown, NJ 08057

10:00 AM CALL TO ORDER

President Gary Dalina

AND WELCOME

SALUTE TO OUR FLAG

Vice President Dan Freed

SECRETARY REPORT

Secretary Michele Everly

TREASURY REPORT

Treasurer Julia Telonidis

PRESENTATION: *History of CARMA, 35 Years Later: Where Did We Come From
& Where are We Going?*

Joseph Falca, Retired DARM/DORES

DCA, Office of Information Privacy, Director Christine Campbell

NJ State Archives, Carmen Biempica for Joe Klett

NJ DORES/RMS, Liz Hartmann

ARTEMIS, Mark Szemple, Sunrise Systems

Vendors 2024

Adjournment



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CARMA/NJ MEETING MINUTES

The December 12, 2023 **35th Anniversary Meeting** of the County Archives and Records Management Association of New Jersey was called to order by President Gary Dalina at the Community House of Moorestown in Moorestown, New Jersey at 10:35 am.

Twelve counties, two municipalities were present along with representatives from the New Jersey State Archives and Division of Revenue & Enterprise Services, NJ Transit and other various members.

Chandra Anderson, Atlantic County

MariaLisa Bazela, Bergen County

Thomas Pitale, Burlington County

Dante Magazzu, Steffani Lon, Maria Efstratiades, Camden County

Rita Rothberg, Jennifer Deeney, Cape May County

Michele Everly, Dave Brice, Gloucester County

Bor-sheng Tsai, Frank Lorenzo, Hudson County

Gary Dalina, Matthew Reiser, Maria Amore,

Amanda Mc Grady, Middlesex County

Julia Telonidis, Monmouth County

Dianne Suraci, Stephanie Moriarty, Scott Rodgers,

Nick Weimann, Somerset County

Dan Freed, Sussex County

Stacy Georgaklis, Toms River Township

Bryan Dickerson, Brick Township

NJ State Archives; Carmen Biempica, Don Cornelius; DORES; Liz Hartmann;

NJ Transit; Joan DePaolo, Argean Cook, Christopher Medina, Toi Warren,

Adolfo Guerrero, Daniel Corpeno, Janethe Sucuzhanay, Thelma Ruffin, Leon

Cammarano, Betty Powell, Neasha Draughor, Jessica Morales, Rudolph Paulin;

Allen Kurdyla, Rob Decker, Foveonics; Bill Lennon, Nick DiPalma, County

Business Systems, Joanne McKinley, Lenora Miko, Accses NJ; Orsola

Andersen, Arc Mercer/Accses NJ; Joe Falca, Bob Gallagher, Retired

Call to Order and Welcome by President, Gary Dalina

Flag Salute by Vice President, Dan Freed

Secretary's Report: Michele Everly, CARMA Secretary: Invoices are available for 2024 and will be emailed to the membership. The Board is still working on the Membership Letter and the corresponding 2024 meeting dates. Changes will be forthcoming in 2024 as we are reinstating the Program Committee Chair position for which we will have two chairs moving forward in 2024.

Regarding meetings, of our four quarterly meetings, one will always be virtual. We will be working with our partners, NJ Transit as they provide our virtual, technical support. CARMA would like to thank NJ Transit for all of their assistance throughout the year. Having one virtual meeting a year should help members who cannot attend meetings due to travel distance or staff shortages. Further information on the meetings will be available at the beginning of the New Year.

Treasury Report: Julia Telonidis, CARMA Treasurer: As of **December 12, 2023** the current balance in the CARMANJ bank account is **\$5,701.15**. This balance includes partial payments made for today's luncheon.

Additionally, dues collected this quarter include Sussex County, and the first Treasury Report of next year will include 2023's ending balance.

Copies of the report are available upon request.

Presentation: *History of CARMA, 35 Years Later* by **Joseph Falca**, Retired DARM/DORES

Presentation: *Daniel's Law* by **Christine Campbell**, Director of the Office of Information Privacy, DCA

State Archives Report: Carmen Biempica: By the end of the 2023 year our Municipal Tax Retables collection (SAS00001) which covers 80% of the state's municipalities for the period of 1768-1854 will be viewable from our website, while they will not be searchable, this is still an important resource for genealogical researchers as there is little census data for that time period. Since the last CARMA meeting we've had a few interesting accessions:

We have added 5 years' worth of public hearings transcripts from the office of Legislative Services for the years 2015-2020. Also, we have accepted our 1st ever accession of material from the New Jersey Cultural Trust. This is 26 years of Cultural Trust qualified designation files dating from 1990-2016. These files include the applications, financial documents as well samples of flyers and event schedules for organizations all over the state.

And we have also received an interesting series of photos from NJ Transit that illustrate the construction of the Newark City Subway in 1931. Likewise, in a few weeks, we will be taking in the 1923 birth records and these will be available for researchers to access in the New Year.

NJSA is currently hiring for 2 part-time positions with the collections management department. These are para-professional positions, which means no MLIS is needed to apply. A college education in history is preferred, but not required. Please let anyone you know that may be interested to get in contact with Don Cornelius or Carmen Biempica and we can let them know how to apply. The position is open to applications until December 29, 2023.

DORES Report: Liz Hartman: There will be a virtual State Record Committee meeting on December 21, 2023 which will be the last one of the year. Next year's meeting dates will be announced.

Also, next year RMS hopes to attend/present at a CARMA meeting and welcomes a more open format including more Q&A and engaging discussion.

ARTEMIS Update: Mark Szemple: There will be updates in Artemis effective December 20, 2023 which include new organization types (Other County Entities and Other Municipal Entities), examples MUAs, independent Fire Districts, Public Libraries and the like. Also, there will be a new disposition form layout to optimize the space which includes reformatting the authorization and final disposition footnotes.

Additionally, submitters will receive email notifications when DORES authorizes or rejects disposition requests. And DORES analysts and state auditors can now electronically sign when authorizing disposition requests.

And effective May 23, 2023, the file upload field was introduced which allows submitters to attach supporting documentation files at the conclusion of the disposition request.

OPRA 2024: Michele Everly: Unfortunately, Frank Caruso, the Executive Director of the Government Records Council could not attend today because the GRC is having the December Council Meeting today as well. However, Frank has generously offered to provide a training/presentation at one of our CARMA Meetings in 2024 which we will be looking forward to in the New Year. CARMA will be reaching out to him in early January to schedule the meeting.

Circling back to what is forthcoming in 2024, the Legislature is working on bills, however, the GRC is unaware of which directions they are going or how fast those bills be introduced and discussed. No statement can be made to what 2024 may bring.

A quick bill search on the NJ State Legislative website reveals 12 bills (both Senate and Assembly versions) pending which may or may not move. Some pending changes include establishing an Open Public Records Act Study

Commission, omitting state police detectives from OPRA, prohibiting open public records requests for commercial purposes, and including email addresses as confidential items to be redacted.

Vendors: Introductions, Services, & 2024; County Business Systems, Foveonics, and Accses NJ

CARMA/NJ Elections: Slate presented by Dave Brice:

Gary Dalina of Middlesex County for President
Dan Freed of Sussex County for Vice President
Michele Everly of Gloucester County for Secretary
MariaLisa Bazela of Bergen County for Treasurer

Reinstated Co-Program Committee Chairs

Julia Telonidis
Argean Cook

Motion made to approve the slate by Rita Rothberg
Second by Donald Cornelius
So moved, Slate approved.

Closing Remarks: Argean Cook announced her retirement from NJ Transit and thanked her wonderful staff for all of their dedication and outstanding work. It has been her pleasure to work with them and the CARMA Membership.

Meeting adjourned.

The next meeting will be in 2024.