



CARMA / NJ

County Archives and Records Management Association of New Jersey

Patrimonium acta nostra
"Our records are our heritage"

Wednesday, December 11, 2013

**MIDDLESEX COUNTY
DIVISION OF ARCHIVES AND RECORDS MANAGEMENT CENTER
Rt. 130 North & Apple Orchard Lane
North Brunswick, NJ 08902**

10:00 A.M. CALL TO ORDER

**GARY DALINA
PRESIDENT**

SALUTE TO OUR FLAG

**DAN FREED
VICE PRESIDENT**

WELCOME

**GARY DALINA
PRESIDENT**

SECRETARY'S REPORT

MICHELE EVERLY

TREASURER'S REPORT

LAUREN WILEY

NJ DORES REPORTS

DORES STAFF

NJ STATE ARCHIVES REPORT

ARCHIVES STAFF

**PRESENTATIONS: Joe Klett, History of the State Archives
Joe Falca, History of CARMA**

Vendor Exhibits

25th Celebration Luncheon

****ADJOURNMENT****



CARMA / NJ

County Archives and Records Management Association of New Jersey

Patrimonium acta nostra

"Our records are our heritage"

CARMA/NJ MEETING MINUTES

The December 11, 2013 25th Anniversary Meeting of the County Archives and Records Management Association of New Jersey was called to order by President Gary Dalina at Middlesex County Archives and Records Management Center in North Brunswick, New Jersey at 10:15 am.

Twelve counties, representatives from the New Jersey State Archives and from the Division of Revenue & Enterprise Services were present along with other vendor members.

Donna Lenzi, Atlantic County

Christine Napolitano, Maria Lisa Bazela, Bergen County

Maria Efstratiades, Camden County

Laurie Thomas, Rita Fulginiti, Diana Hevener, Dawn Sheeks, Cape May County

Michele Everly, David Brice, Nancy Richtner, Joe Almeida, Gloucester County

Bor-sheng Tsai, Hudson County

Torey King, Joseph Turek, Lauren Wiley, Yochin Duffell, Mercer County

Gary Dalina, Margaret E. Pemberton, Jerry Balazse, Middlesex County

Mark Pizza, Gary Saretzky, Monmouth County

Cheryl Bryson, Passaic County

Vincent Giacomini, Allen Kurdyla, Somerset County

Dan Freed, Sussex County

Don Cornelius, Joseph Klett, NJ State Archives

Barbara Goszka, Beth A. Whetstone, Steve Crescenzi, Peter Lowicki, Irwin Nadel, NJ Division of Revenue & Enterprise Services;

Karl Niederer, NJ Historic Preservation Office; Stephen Dalina Rutgers University;

Joe Falca; James Thoms, Alternative Micrographics; Bill Lennon, Nick DiPalma, CBS, Inc.;

Mark Szemple, Jay Ruparel Sunrise Systems; Drew Daley, Brent Atwood, Storage Systems

USA; Joanne McKinley, Access NJ/CNA Services; Mitchell Darer, Middlesex Regional Educational Services Commission

Call to order by President, Gary Dalina

Flag salute by Vice President, Dan Freed

Welcome by President, Gary Dalina

Moment of Silence for CARMA Members who have passed on

Secretary's Report: Michele Everly: 2014 invoices will be sent along with the 2014 membership letter regarding CARMA's tentative, quarterly meeting dates.

Copies of Joe Falca's History of CARMA are available as well as CARMA's compilation entitled, "State History of County Archives and Records Management."

DORES' Report: DORES will be stopping their planetary microfilm operation. Agencies will be encouraged to maintain their records in a digitized format with storing hardcopy records. This is economical as well as efficient.

Jim Fruscione has met with one municipality to present his theory on email retention. He will do the same presentation to three municipalities in January.

New Records Management Staff consists of: Peter Lowicki, Deputy Director; Stephen Crescenzi, Assistant Director; Irwin Nadel, Records Management Chief; Beth Whetstone, Records Management Supervisor.

State Archives Report: 2014 marks the 350th Anniversary of the State of New Jersey which was created in 1664. The Archives will be working on contributing to the celebration. .

Presentations: The History of CARMA
By Joseph Falca

New Jersey Records: Ethics, Challenges and Rights of
Replevin
By Joseph Klett

Discussion: Hunterdon County will be celebrating its 300th Anniversary

Joe Klett and Dan Freed will work together to see if the State Archives could possibly host CARMA's website.

25th Anniversary Luncheon Celebration

Meeting adjourned

Next meeting will be in March of 2014.