



CARMA / NJ

County Archives and Records Management Association of New Jersey

Patrimonium acta nostra

"Our records are our heritage"

CARMA/NJ MEETING MINUTES

The December 9, 2010 meeting of the County Archives and Records Management Association of New Jersey was called to order by President, Gary Dalina at the Middlesex County Records Center in North Brunswick, New Jersey at 10:00 am.

Eight counties and four representatives from the New Jersey Department of State, Division of Records Management (DARM) were represented along with other members.

Christine Healey, Tony Markowsky, Bergen County
Michele Everly, Nancy Richter, Mark Waters, Gloucester County
Lauren Wiley, Torey King, Joseph Turek, Mercer County
Gary S. Dalina, Jerry Balazse, Middlesex County
Mark Pizza, Monmouth County
Peg Schultz, Morris County
Vincent Giacomini, Allen Kurdyla, Somerset County
Dan Freed, David Knor, Sussex County
Melissa Backes, Joanne McKinley, Joseph Falca, Argean Cook, DARM
Al Guglielmi, NJIT CIAT
Bob Rozinski, Storage Engine; Colleen Ward, Tenesha Averette, Marc Behnke, Easter Seals NJ
Drew Daley, Space Saver Systems; Michele Rothenberg, Concorde Group; Nicole Rutter, Iron Mountain; Allan Guglielmi, NJIT-CIAT; Joseph Smith;

Call to order by Gary Dalina, President

Flag salute by Mark Pizza

Welcome by Gary Dalina, Records Manager, County of Middlesex

Secretary's Report: Michele Everly, CARMA membership forms, minutes, and surveys available

Treasurer's Report: Christine Healey, as of December 8, 2010, CARMA has a balance of \$5,153.91

Motion to accept Treasurer's Report

NJ DARM/PARIS Report: Reminder that all PARIS project interim and final reports are due via SAGE. Regarding ARTEMIS, Middlesex will be hosting two hands on training sessions

Presentation:

*Dan A. Freed – Records Manage & PARIS Project Manager and Dave Kunz, GIS Manager,
County of Sussex, Division of Information Manager, Office of Records Management
Overview of Sussex County's Information Records Management Strategy incorporating GIS*

County updates

Meeting adjourned

Next meeting will be March 24, 2011 at the State Records Center, 2300 Stuyvesant Avenue,
Trenton, NJ.