



# **CARMA / NJ**

*County Archives and Records Management Association of New Jersey*

*Patrimonium acta nostra*  
*"Our records are our heritage"*

**AGENDA**  
**THURSDAY, May 13, 2010**  
**New Jersey State Archives**  
**225 West State Street**  
**Trenton , New Jersey 08608-1001**

**10:00A.M. CALL TO ORDER**

**GARY DALINA**  
**PRESIDENT**

**SALUTE TO OUR FLAG**

**MARK PIZZA**  
**VICE PRESIDENT**

**WELCOME**

**KARL J.NIEDERER**  
**DIRECTOR OF**  
**DARM & NJ STATE ARCHIVES**

**SECRETARY'S REPORT**

**MICHELLE EVERLY**

**TREASURER'S REPORT**

**CHRISTINE HEALEY**

**NJ DARM/ PARIS REPORT**

**DARM STAFF**

**PRESENTATION:**

JOANNE M. MCKINLEY, CA SUPERVISOR, IMAGING CERTIFICATION UNIT &  
ARGEAN COOK, RECORDS ANALYST

**PRESENTATION ON ARTEMIS**

JOSEPH R. KLETT, DEPUTY DIRECTOR FOR ARCHIVES & NJ STATE ARCHIVES STAFF MEMBERS  
**PRESENTATION ON STATE ARCHIVE HOLDINGS AND COLLECTIONS**

**ADJOURNMENT**



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## **CARMA/NJ MEETING MINUTES**

The May 13, 2010 meeting of the County Archives and Records Management Association of New Jersey was called to order by President, Gary Dalina at Trenton New Jersey at the State Archives 10:00 am.

Six counties and two representatives from the New Jersey Department of State, Division of Records Management (DARM) were represented along with other members.

Tony Markowsky, Christine Healey, Bergen County  
Joell White, Terri Benson, Cathy Moore, John Schmidt, Camden County  
Leslie Wright, Cumberland County  
Michele Everly, Dave Brice, Gloucester County  
Lauren Wiley, Torey King, Mercer County  
Gary S. Dalina, Jerry Balazse, Middlesex County  
Mark Pizza, Monmouth County  
Joseph Smith, Cedar Knolls  
Karl Niederer, Melissa Backes, Joanne McKinley, Albin Wagner, Beth Colosimo, DARM  
Mitch Darer, Dennis O'Brien, NJIT CIAT  
Bob Rozinski, Storage Engine, Tony Gentile, Diversified Storage Solutions, Mark Behnke,  
Tenesha Averette, Colleen Ward, Easter Seals NJ  
Drew Daley, Space Saver Systems

Call to order by Gary Dalina, President

Flag salute by Mark Pizza

Welcome by Karl Niederer, Director of DARM and NJ State Archives

Secretary's Report: Michele Everly, CARMA membership forms, minutes, and surveys available

Treasurer's Report: Christine Healey, as of May 12, 2010 CARMA has a balance of \$6,931.36

Motion to accept Treasurer's Report

NJ DARM/PARIS Report,

County/Municipal Records Management Updates

Introduction of new member, Easter Seals NJ

ARTEMIS Presentation, Joanne McKinley

Presentation and tour of State Archives, Joseph Klett

Meeting adjourned

Next meeting will be on September 30, 2010 at the State Records Center located at 2300 Stuyvesant Avenue, Trenton, NJ, 08625.