

CARMA, March 30, 2007. Notes on presentations.

## **Internet Security**

Detective Charles Allen and Sergeant Stan Field  
Cyber Crimes Unit  
New Jersey State Police

The Identity Theft Act passed about a year ago requires problems to be reported to the State Police, which has 1,000 in uniform, 2,000 not. The Cyber Crimes Unit was established as the High-Tech Crimes Unit in 1997. Now it also includes the Investigations Support Unit which deals mainly with crimes against children.

Types of crimes the unit addresses include ebay fraud, online prostitution, network intrusions, hacking, et al.

ID theft continues to be mostly from paper documents, not computers. IDs are stolen from garbage, mail, insider sources in companies, purse/wallet thefts, as well as Internet phishing. People steal credit card numbers from gas stations and restaurants; the card is run through a skimmer and sold for \$100 per person to an ID dealer. People also acquire ID info legally from newspapers, obituaries, Social Security Death Index, employment records, and other sources. For \$500, you can pay a service, such as [zabasearch.com](http://zabasearch.com) to provide you with virtually any information about an individual in the U.S.; this information is all from public sources.

It is not illegal in New Jersey to post social security numbers and other personal information on web sites. It is only illegal if one gets money one is not entitled to using such information.

There are three credit companies: Equifax, Transunion, and Experion. You can get your credit report free from each of them once a year. It is recommended to contact them every four months, one after the other, so you get three free reports per year. You can also, for a fee, place a Security Freeze on your information, so that they will not release reports to anyone without your permission.

If you are a victim of a credit card fraud, you should tell your local police who will give you a report with a report number. You may need this number so that you don't have to pay fraudulent bills.

If you are a victim of hacking, you don't have to report the crime if the files were encrypted.

Tips: encrypt sensitive information used in e-mails; shred critical mail; use corded phone when ordering merchandise using a credit card; protect wireless computers from hackers; report Internet fraud to the Internet Crime Complaint Center at <http://ic3.gov>

The Cyber Crimes Unit will respond to questions at 609-584-5051 x5624.

**Jim Brown, Senior Vice-President, AmCAD**

In 2006, 8.9 million Americans were victims of identity theft crimes. The average value per victim was \$6,383, the average cost to the individual was \$422, and the average time for the consumer to rectify the problem was 40 hours. 10% of the theft occurs from government records. Recently, 45 million credit card numbers were stolen from TJ Max alone. In Philadelphia, hundreds of deeds have been transferred illegally without the owner's knowledge and the properties sold by the thief; the city is now passing a law requiring notification of owners when a deed is transferred. Some government web sites around the country are being shut down. In Texas, public access terminals for title searchers were closed, despite protests from title searchers; recently, they were restored for 60 days until the state passes a liability statute. Virginia passed a law that social security numbers have to be eliminated from web sites by 2010. In Bergen County, DataTrace requested records with an OPRA request; Bergen refused unless DataTrace is willing to redact the social security numbers. DataTrace is appealing the ruling.

AmCAD uses software that searches using OCR for patterns such as social security numbers, birth dates, fingerprints, and photos, and redacts them automatically. The software is about 90-95% accurate when used without checking. When a double blind manual review is used, accuracy increases to 99.95%. The client gets a redacted copy; the original is not altered. Camden County used AmCAD to check six million images with five different fields redacted. In Arizona, Privacy Advocates targeted Maricopa County, where addicts were using mortgage records to get credit cards in the names of property owners. AmCAD scanned 83 million images and is redacting them at the rate of one million per day at their facility in Illinois, where they have several hundred employees.

\\carmanotes03302007



# **CARMA / NJ**

*County Archives and Records Management Association of New Jersey*

*Patrimonium acta nostra*  
*"Our records are our heritage"*

**AGENDA**  
**THURSDAY, MAY 24, 2007**  
**MONMOUTH COUNTY LIBRARY**  
**125 SYMMES DRIVE, MANALAPAN, NJ**

**10:00A.M. CALL TO ORDER**

**GARY DALINA**  
**PRESIDENT**

**SALUTE TO OUR FLAG**

**MARK PIZZA**  
**VICE PRESIDENT**

**WELCOME**

**GARY SARETZKY**  
**Archivist, County of**

**Monmouth**

**SECRETARY'S REPORT**

**MICHELLE CAPLE**

**TREASURER'S REPORT**

**CHRISTINE HEALEY**

**NJ DARM REPORT**

**JOE FALCA**

**PROGRAM COMMITTEE REPORT &  
PRESENTER INTRODUCTIONS**

**GARY SARETZKY**  
**COMMITTEE CHAIR**

**ADJOURNMENT**



# CARMA / NJ

*County Archives and Records Management Association of New Jersey*

*Patrimonium acta nostra*

*"Our records are our heritage"*

## CARMA/NJ MEETING MINUTES

The May 24, 2007 meeting of the County Archives and Records Management Association of New Jersey was called to order by President, Gary Dalina in Manalapan at the Monmouth County Library at 10:00 am.

Six counties, three municipalities, and four representatives from the New Jersey Department of State, Division of Records Management (DARM) were represented along with numerous private industry members.

Leslie Wright, Cumberland County

Michele Caple, David Brice, Gloucester County

Lauren Wiley, Joe Turek, Anthony Nego, Mercer County

Gary S. Dalina, Jerry Balazse, Middlesex County

Gary Saretzky, Mark J. Pizza, Joann Anderson, Chuck Steiner, Eugene Osovitz, Claire French, Monmouth County

David Mitros, Morris County

Greg Horback of Toms River Twp., Russ Dutcher of Woodbridge Twp, Terri Patino of Freehold Twp.

Albin Wagner, Argean Blackwood, Margaret R. Maier, Joe Falca, DARM

Drew Daley of SpaceSaver, Rob Ellis of PTFS, Bud McCullough of the Crowley Co.,

Robert Pokress of Image Fortress Corp., Andy Schwartz and Ken Galanault of AMI, Mimi

Bowling consulting archivist, Mario DiNatale and Harvey Shorz of Ricoh, Dan Mausner self

employed, , Mike Wilkinson of CBS, Inc., John D. McLaughlin of PMI Technologies, Stephen Monaghan and Stephen Swartz of Allstate Information Management

Call to order by Gary Dalina, President

We had our flag salute by Mark Pizza, Vice President

Motion was made for consideration of minutes from last meeting.

Treasurer's report: as of May 18, 2007 CARMA/ NJ has a balance of \$2,712.54. Ten counties, one municipality, and ten vendors have paid 2007 dues.

Vendor Presentations:

***AMI ImagingLLC***

Andy Schwartz  
Marketing Manager

***Image Fortress Corporation***

Robert Pokress  
President and CEO

***Mimi Bowling, Consulting Archivist***

Mimi Bowling  
Consulting Archivist

***PTFS – Progressive Technology Federal Systems***

Rob Ellis  
Product Technical Engineer

***Ricoh Business Solutions***

Mario DiNatale  
Government & Educational Manager

County Records Management Updates

Meeting adjourned.

Next meeting will be September 27, 2007 location to be announced



# **CARMA / NJ**

*County Archives and Records Management Association of New Jersey*

*Patrimonium acta nostra*

*"Our records are our heritage"*

## **CARMA/NJ MEETING MINUTES**

The September 27, 2007 meeting of the County Archives and Records Management Association of New Jersey was called to order by President, Gary Dalina in the State Records Center in Trenton, NJ at 10:00 am.

Seven counties, two municipalities, and four representatives from the New Jersey Department of State, Division of Records Management (DARM) were represented along with numerous private industry members.

Donna Lenzi, Heather Augustin, Atlantic County  
Christine Healey, Bergen County  
Leslie Wright, Cumberland County  
Michele Caple, David Brice, Gloucester County  
Joe Turek, Anna Shifton, Mercer County  
Gary S. Dalina, Jerry Balazse, Middlesex County  
Gary Saretzky, Mark J. Pizza, Monmouth County  
Greg Horback of Toms River Twp., Deborah DelCollo of Hamilton Twp.  
Sean Curry, Joe Falca, Joanne McKinley, Beth Colosimo, DARM  
Drew Daley of SpaceSaver, Patricia Franks and Steve Goodfellow of Access Systems,  
Dara Orsini of MicroStrategies, Alan Michaels of Inner Armor International

Call to order by Gary Dalina, President

We had our flag salute by Mark Pizza, Vice President

Welcome by Joe Falca

Sean Curry of DARM spoke on the topics of 2008-2009 PARIS Grant training and the importance of closing prior year projects.

Joanne McKinley spoke of the imaging certification process

Secretary's Report by Michele Caple

Motion was made for consideration of minutes from last meeting.

Treasurer's Report: as of September 12, 2007 CARMA/ NJ has a balance of \$2,986.93. Ten counties, three municipalities, and ten vendors have paid 2007 dues.

Introduction of attendees

Speaker Introduction by Gary Saretzky

Speaker, Susan L Duhl, Conservator in private practice  
Presentation on historic records assessment in counties and municipalities

County and Municipal Records Management Updates

Meeting adjourned.

Next meeting will be December 6, 2007 on Middlesex County

On a final note one of our past presidents passed away: Tom Murphy was the Middlesex County Records Manager from 1991-2001. He was also CARMA president during that time. He passed away last week from a heart attack. He was 62 years old and was residing in Monroe at the time of his death.



# **CARMA / NJ**

*County Archives and Records Management Association of New Jersey*

*Patrimonium acta nostra*

*"Our records are our heritage"*

## **CARMA/NJ MEETING MINUTES**

The December 6, 2007 meeting of the County Archives and Records Management Association of New Jersey was called to order by President, Gary Dalina in the Middlesex State Records Center in North Brunswick, NJ at 10:00 am.

Ten counties, two municipalities, and three representatives from the New Jersey Department of State, Division of Records Management (DARM) were represented along with numerous private industry members.

John King, Atlantic County  
Deborah Frank, Bergen County  
Melissa Jones, Diana Hevener, Cape May County  
Leslie Wright, Cumberland County  
Michele Caple, David Brice, Steven Sand, Gloucester County  
Bofsheng Tsai, Sidney King, Jr., Hudson County  
Walker Worthy, Paula Sollami Covello, Anna Shifton, Mercer County  
Gary S. Dalina, Jerry Balazse, Middlesex County  
Gary Saretzky, Mark J. Pizza, Monmouth County  
David Mitros, Morris County  
Elisalyn Palmisano, Borough of Rumson  
Joann Meany, Edison Twp.  
Joe Falca, Albin Wagner, Karl Niederer, DARM  
Frederic Pachman, Monmouth County Medical  
Stephen Monaghan of Allstate Information Management, Jim Brown of Amcad,  
Andy Schreek of Image Access Corporation, John D. McLaughlin of PMI Technologies,

Call to order by Gary Dalina, President

We had our flag salute by Mark Pizza, Vice President

Welcome by Gary Dalina, Middlesex County Records Manager

County and Municipal Records Management Updates

Vendor Introductions



Secretary's Report by Michele Caple

Motion was made for consideration of minutes from last meeting.

Treasurer's Report: Mark Pizza on behalf of Christine Healey,

Discussion of 2008 CARMA dates, tentative March 13<sup>th</sup>, May 22<sup>nd</sup>, September 25<sup>th</sup>, and December 11<sup>th</sup>

Karl Niederer, Director of DARM discussed PARIS Grant staff changes

Speaker Introduction by Gary Saretzky

Speaker, Karl Niederer, Director Division of Archives and Records Management, spoke on the history of records management in the State of New Jersey, as well as its future.

Meeting adjourned.

Next meeting will be March 13<sup>th</sup>, 2008 at the State Records Center in Trenton, NJ.

At the last meeting, someone left a black scarf. Please contact Gary Dalina if it belongs to you.